

## Caregiver Requirements List

Due to the new South Carolina law, all caregivers **must** have the following information on record at the office. You may obtain these tests or reports at the following locations and bring them to your Interview or to your Orientation.

**A Health Assessment:** Done at your interview. A more thorough assessment may be required if certain conditions apply.

### **A 5 Panel Drug Test: (\$20.00 and up)**

The following two places offer our caregivers a special rate if you go to them. We strongly recommend using their facilities. Please be sure to say to them you are applying to work for us:

#### Beach Family Urgent Care (\$25.00)

- 9820 N. Kings Hwy (843) 497-2273
- 2510 N. Kings Hwy (843) 626-2273
- 4040 River Oaks Dr (843) 903-7246
- 4876 Barefoot Resort Bridge Rd. Suite A (843) 390-4878  
NMB, SC 29582
- 9400 Hwy 17 Byp. MI, SC 29576 (843) 215-2273

#### Coastal Urgent Care (\$20.00)

201 Business Center Dr. Pawleys Island, SC 29585  
(888) 467-1117

Or where ever else you want to go, but it may cost more. The test results must be faxed to our office from a doctor's office or clinic to 843-213-0804. **Cannabis, cocaine, amphetamines, opiates, and phencyclidine must be tested for!**

### **A 2-Step TB Test: (BE SURE TO SAY YOU NEED A "TWO STEP TB TEST")**

Beach Urgent Care (Special Home Care Helpers rate \$25.00 *per step* [\$50.00 total]) – see above for addresses.

Coastal Urgent Care (Special Home Care Helpers rate \$20.00 *per step* [\$40.00 total]) – see above for address.

If you had an X-Ray exam, our office only needs to ask you a few health questions. Please mention that you provided us with an X-Ray exam so we can ask you the questions upon reception of the results. This will satisfy the TB requirement.

### **A DMV Certified 10 Year Driving Record: (\$6.00 at DMV; \$7.10 at Office)**

Any DMV throughout Horry & Georgetown Count or at our Office

*A previous State's DMV Driving Record instead is required if your residency in South Carolina is less than 1 year*

### **A SLED Background Report (\$26.00), a State Background Report from your previous state, or FBI:**

Our Office or <https://catch.sled.sc.gov>. Be ready to pay with a credit card and print the report if you do it online.

*A previous State's or FBI Background instead is required if your residency in South Carolina is less than 1 year*

### **Your Driver's License, Social Security Card, and Car Insurance Card**

### **Optionally, your CNA Certification or CNA Graduation Certificate, and your CPR Card**

#### **Ongoing Training:**

Continued education and training will include Basic First Aid, Alzheimer's & Dementia Training, Confidentiality of Client Information, Prevention of Abuse or Neglect, Ethics and Interpersonal Relationships, Proper Lifting and Transfer Techniques, and Infection Control. Please supply any and all documents to Home Care Helpers and we will keep a copy in your file. **This will be part of your Orientation.** In addition, **continuing education** will be conducted on occasion **as per the law**, and you will be informed of their times and places. Participation is mandatory.

**On the Day of Orientation:** Arrive at 8:45am sharp. The Orientation will cover many of the educational requirements mandated by law and certificates will be issued and signed (you get to keep a copy). Please be prepared to have your photograph taken for your HCH ID Card. Scrubs are not necessary. Remember that all remaining requirements must be accomplished by your Orientation in order to attend (fax them or bring them in with you). We will put you to work as soon as we get a job which would be best filled by you!

**\*\*Remember:** If you have or have access to a previous Drug Test, TB Test or X-Ray, DMV Record, or State Background that is less than 2 years old, bring it with you to your Interview or have it sent so that it may satisfy these requirements!